

# Nantwich Primary Academy

## Admissions Policy 2019-2020



### Applying for Admission to Reception.

Prospective parents are actively encouraged to look around the school and meet the staff. Parents are asked to either contact the school by phone or call into the school office to arrange a visit.

The PAN (published admission number) is 28. Places will be allocated by the school on the basis of applications received through the Cheshire East admissions system. This allows parents to apply for entry to any Cheshire East primary school by means of the Cheshire East Primary School Common Application Form (CAF), which is located at: <http://www.cheshireeast.gov.uk/schools/admissions/admissions.aspx>

The school participates in Cheshire East Local Authority Fair Access protocol.

### Oversubscription Criteria:

In the event that the number of applicants exceeds the number of places available, the Governing Body, as admissions authority for the school, will apply the following oversubscription criteria:

#### i) 'Cared for and previously Cared for Children'.

A 'cared for child' is a child who is in the care of a Local Authority or provided with accommodation by that authority (as defined in section 22 of the Children Act 1989) at the time of application and who the Local Authority has confirmed will still be cared for at the time of admission to the school. Children previously "cared for" are children who were cared for as defined above, but immediately after being "cared for" became subject to an adoption, child arrangement order or special guardianship order. A child arrangement order is an order settling the arrangements to be made as to the person with whom the child is to live under section 8 of the Children Act 1989. Section 14A of the Children Act 1989 defines a "special guardianship order" as an order appointing one or more individuals to be a child's special guardian (or guardians).

#### (ii) Siblings.

Pupils with elder brothers or sisters, step-brothers or step-sisters, half-brothers or half-sisters, adopted brothers or adopted sisters living together as part of one household, already attending Nantwich Primary Academy (in years Reception through to Year 5) and expected to continue at the school in the following school year. (i.e. at the time of admission).

#### (iii) Children resident within the designated catchment zone of the school.

Children will be classed within this category if they and their parents/carers are resident within the area served by Nantwich Primary Academy on the closing date for applications. Details of the catchment area can be found via the Cheshire East catchment map link [http://www.cheshireeast.gov.uk/schools/admissions/catchment\\_maps/primary\\_school\\_catchment\\_maps.aspx](http://www.cheshireeast.gov.uk/schools/admissions/catchment_maps/primary_school_catchment_maps.aspx)

(iv) Pupils living nearest to the school.

This will be measured using the National Land and Property Gazetteer (NLPG) which measures straight line distances in miles from the school's coordinate point to the point of residence's coordinate point.

The admission of pupils with an Education Health Care Plan is dealt with by a separate procedure. Such children will be admitted to the Academy if the school is named on the statement or plan. This is a statutory entitlement under Section 324 of the Education Act 1996.

Where Nantwich Primary Academy cannot accommodate all pupils qualifying under one of the criteria stated above, the next criteria will also be applied to determine priority for admission.

For example, if Nantwich Primary Academy cannot accommodate all siblings for whom an application has been received, all sibling applicants will be prioritised in the order of:

- a) Siblings (criterion ii) who live within the school's designated catchment area (criterion iii).
- b) Siblings (criterion ii) who do not live within the school's designated catchment area (criterion iv)

All applicants within each criterion will be put into a distance order with priority being given to those that live nearest to Nantwich Primary Academy, as stated in criterion (iv) above.

## **NOTES**

Where it is identified that there are a limited number of places available and the Governing Body cannot differentiate between the applications using the nearest school criterion (criterion iv) a random allocation tie-breaker will be applied. This may be required for example, where applicants reside in the same block of flats or are children of a multiple birth living at the same address. In relation to children of multiple births, exceptionally, it may be necessary to offer places over the published admission number to ensure that, as far as possible, siblings (i.e. twins, triplets or children from other multiple births) can attend the same school.

Key dates within the application process can be found on the Cheshire East School Admissions website.

Late applications will be considered in accordance with the Cheshire East Coordinated Scheme 2018-19, as found on the Cheshire East School Admissions website.

## **Right of Appeal:**

Parents who wish to appeal against the Governors' decision not to offer a place to their child must do so by completing an Appeal form available from the school and returning it to Nantwich Primary Academy within 20 days of the date of notification that the application for admission was not successful. This will then be heard by an independent appeal panel. Repeat applications will not be considered within the same school year unless circumstances for the parent or school have changed significantly since the original application was made.

For further information regarding our timetables for organising and hearing admission appeals please refer to:  
[http://www.cheshireeast.gov.uk/schools/admissions/appeals\\_process/appeals\\_timescales.aspx](http://www.cheshireeast.gov.uk/schools/admissions/appeals_process/appeals_timescales.aspx)

**Waiting lists:**

Waiting lists will be held until the end of the autumn term for September intake only. They will be held in criteria order and not “first come, first served” basis. Placing a child’s name on the waiting list does not affect the statutory right of appeal.

**In year applications or Transfers**

Parents are encouraged to contact the school office to arrange a visit to Nantwich Primary Academy if they are considering their child joining the school at any other time than the beginning of Reception year. The Principal will be pleased to conduct a school tour and answer any questions. An application would then need to be submitted which can be found at :

[http://www.cheshireeast.gov.uk/schools/admissions/in\\_year\\_admissions.aspx](http://www.cheshireeast.gov.uk/schools/admissions/in_year_admissions.aspx)

If there is a vacancy a place will be offered. If more than one application is received, and only one place is available, they will be considered in accordance with the criteria above.

For any further information on admissions please contact:

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